

BEGINNING JANUARY 1, 2025

EVERY DOCUMENT TYPE ABOVE THE YELLOW LINE WILL BE CHARGED A \$5.00 PRESERVATION FEE  
BASED ON THE DATE & TIME IT IS ACTUALLY RECORDED NOT WHEN IT IS RECEIVED OR PRESENTED

EVERYTHING BELOW THE YELLOW LINE WILL NOT CHANGE

STATE OF OHIO  
COUNTY RECORDER TABLE OF FEES

RECORDING FEES for the following documents: **\$34.00** for the first TWO pages and **\$8.00** for each additional page.  
The fee for each MARGINAL NOTATION: **\$4.00**. A Preservation Surcharge, not exceeding \$5.00 per document, may be assessed.  
Of these fees, 50% is the basic recording fee and 50% is for the Ohio Housing Trust Fund  
See Ohio Revised Code Sections 317.32 and 317.36 for specifics.

|  |  |                                       |   |
|--|--|---------------------------------------|---|
| Acceptance of Plan (of Plat)                   | Consolidation/Merger of Corporation      | Lease (various documents)             | Planned Unit Development                        |
| Administrator's Deed                           | Contaminated Property                    | Lien on Public Funds                  | Plat, Acceptance of Plan of                     |
| Affidavit                                      | (restrictions on use of, other)          | Lien Satisfied by Clerk of Courts     | Power of Appointment (release of)               |
| Affidavit of Confirmation                      | Contract for Sale of Timber              | Limited Partnership                   | Power of Attorney                               |
| Affidavit of Designation                       | Conversion of Association/Domestic Corp. | Limited Warranty Deed                 | Power of Attorney, Revocation of                |
| Affidavit of Successor Trustee                 | Corporation (amendment)                  | Liquidation of Banks                  | Property Insurance Premium                      |
| Affidavit of Surviving Spouse                  | Corporation (merger/consolidation)       | Liquidation of Company                | Public Funds, Lien on                           |
| Affidavit of Transfer                          | Corporation (name change/amendment)      | Liquidation of Savings & Loans        | Quiet Title Action (certified copy of judgment) |
| Affidavit on Facts relating to Title           | Covenant Not to Sue                      | Lis Pendens                           | Quit Claim Deed                                 |
| Agreement                                      | Declaration of Condominium Property      | Lots, Numbering & Re-numbering        | Railroad Lien on                                |
| Agricultural Easement                          | Declaration of Restrictions              | Marketable Title claims/notice        | Railroad (right of way/easement to)             |
| Agricultural Product Lien                      | Dedication of Streets, Roads, etc.       | Master Commissioner's Deed            | Real Estate Broker's Lien                       |
| Amendment to Mortgage                          | Deed (various types)                     | Master Mortgage Form                  | Receiver's Deed                                 |
| Ancillary Administration Recording             | Deed (by power of attorney)              | Marshal's Deed                        | Refusal to Release Lien                         |
| Annexation                                     | Deed to State                            | Mechanic's Lien                       | Regulations, of Subdivision                     |
| Appropriations Case (Journal Entry in)         | Detachment from Village                  | Medicaid Estate Recovery Lien/Release | Release of Lien                                 |
| Archaeological Sites                           | Disclaimer of Succession to Property     | Memorandum of Trust                   | Release   |
| Artisan Lien on Aircraft                       | Drilling Permit                          | Merger Certificate                    | partial release                                 |
| Assignment                                     | Earthworks                               | Merger/Consolidation of Cooperatives  | satisfaction                                    |
| Auditor's Deed                                 | Easement                                 | Merger or Consolidation Certificate   | cancellation                                    |
| Balance of Purchase Money (vendor lien)        | Easement to State                        | Mineral Interests                     | Restriction                                     |
| Bankruptcy (certified copy of)                 | Environmental Protection Agency          | drilling                              | Restrictions                                    |
| Bill of Sale                                   | Easement/covenant                        | mining permit                         | Restrictions (declaration of restrictions)      |
| Broker's Lien                                  | Executor's Deed                          | claim to preserve interests           | Restrictions of Use of Contaminated Property    |
| By-Laws  | Executory Installment Contract           | Mining Permit                         | Revocation of Power of Attorney                 |
| Cancellation                                   | Extension of Mortgage                    | Miscellaneous                         | Right of Way                                    |
| Certificate of Transfer                        | Fence Partition                          | Modification to Mortgage              | Road Name Change                                |
| Certificate to Remove from Condominium         | Fictitious Name                          | Mortgage (various documents)          | Satisfaction                                    |
| Child Support Lien                             | Forfeiture, Oil & Gas Lease Affidavit    | Mortgage Amendment                    | Sell Real Estate (release of lien to)           |
| City Reduced to Village (record of resolution) | Guardian's Deed                          | Mortgage Assignment                   | Sheriff's Deed                                  |
| Claim of Interest in Property                  | Hazardous Waste Clean Up (lien)          | Mortgage Consent                      | Solid Waste Facilities                          |
| Claim to Preserve Mineral Interests            | Hazardous Waste Easement                 | Mortgage Extension                    | (contaminated properties, etc.)                 |
| Clean up, Contaminated Property                | Historical Significance (lands with)     | Mortgage (open end)                   | Street Acceptance Dedication                    |
| covenant not to sue                            | Incorporation Proceedings (municipality) | Municipal Corporation Documents       | Subcontractor, Statement/Certificate Date Filed |
| no further action letter                       | Indenture (mortgage indenture)           | Mutual Companies                      | Subdivision Regulations                         |
| revocation                                     | Indian Mounds, Earthworks, etc.          | Name Change                           | Subordination                                   |
| use restrictions                               | (agreement to)                           | Nature Preserve                       | Successor Trustee (affidavit of)                |
| Commissioner's Deed                            | Interest in Property, claim of           | No Further Action Letter              | Supplement to Mortgage                          |
| Community Improvement Corp. Agreement          | Journal Entry                            | Notice of Commencement                | Survivorship Deed                               |
| Condominium Declaration & By-Laws              | Laborer's Lien/Waiver of                 | Notice of Encumbrance                 | Timber, Contract for Sale of                    |
| dues   | Land Contract                            | Notice to Commence Suit               | Transfer on Death Designation Affidavit         |
| owners Association                             | assignment                               | Notice of Personal Property Transfer  | Trust/Memorandum of Trust                       |
| Condominium                                    | non-forfeiture                           | Oil & Gas Lease (various documents)   | Trust (various documents)                       |
| Common Expenses Lien/Release                   | partial release                          | Oil & Gas Wells (lien on)             | Trustee's Deed                                  |
| Condominium Lien                               | release                                  | Open End Mortgage                     | Vacation of Street                              |
| Consent to Mortgage                            | Landfill Clean Up, lien/easement         | Option to Purchase Partial Release    | Vendor Lien (balance of purchase money)         |
| Consent to Transfer                            | Landmarks                                | Partition (fence)                     | Village (detachment from)                       |
| Conservation Easement/Dept. Natural Resources  | Land Patent                              | Partition Proceedings                 | Waiver of Priority                              |
| Consolidation of Chartered Organizations       | Land Title                               | Partnership Statement                 | Warranty Deed                                   |
| Consolidation of Mutual Insurance Companies    |  | Patent for Land                       |   |

FOR FEES FOR OTHER DOCUMENTS,  
SEE SPECIFIC TYPES  
Fees are charged for the county and for the OHTF if  
two fees are listed.  
EXAMPLE: See ABANDONED MINE (map of)  
Fees are charged only for county if one fee is listed.  
EXAMPLE: See FEDERAL TAX LIEN

| DOCUMENTS   |  |  |
|---|--|--|
| Abandoned Mine (map of) Sec. 1563.42                                  | \$5.00 + \$5.00 = \$10.00                                |  |
| Conservancy District Decree Sec. 6101.09                              | \$1.00 + \$1.00 = \$2.00                                 |  |
| Declaration for Healthcare (and/or)                                   |  |  |
| Durable Power of Attorney for Health Care                             |  |  |
| Sec. 317.32(I) (fees are for one or both)                             |  |  |
| min, \$17 max \$20 + min, \$17 max \$20 = \$34/\$40                   |  |  |
| Plan/Drawing of Public Bldg. Sec. 317.35                              | \$10.00 1 <sup>st</sup> two pages, \$2.00 ea. Add'l page |  |
| Plat/Condominium Drawing/Vacation Sec. 317.32                         |  |  |
| .05 per sq. in; min \$20 per pg. + .05 per sq. in; min \$20 per pg. = |  |  |
| .10 per sq. in; min \$40 per pg.                                      |  |  |
| Sanitary District Decree Sec. 6115.09                                 | \$1.00 + \$1.00 = \$2.00                                 |  |
| Zoning Resolution (text/map) Sec. 317.32 (E)                          | \$25.00 + \$25.00 = \$50.00                              |  |
| Zoning Amendment Sec. 317.32 (F)                                      | \$10.00 + \$10.00 = \$20.00                              |  |

| CORPORATIONS: VARIOUS DOCUMENTS                            |                          |  |
|--|--------------------------|--|
| Amendment Sec. 1701.73; Name Change Sec. 1703.22;          |                          |  |
| Consolidation/Merger Sec. 1701.81(F); see chart above      |                          |  |
| Resinstatement Sec. 5727.56, 5733.22                       | \$3.00 + \$3.00 = \$6.00 |  |
| Continued Existence Sec. 1702.59                           | \$1.00 + \$1.00 = \$2.00 |  |
| Cancellation, also of public utility Sec. 5727.54, 5733.20 | No Fee                   |  |

| UNIFORM COMMERCIAL CODE – UCC'S  |                          |  |
|--|--------------------------|--|
| Sec. 1309.525, 317.32(D)   |                          |  |
| UCC Filing relating to Real Estate   |                          |  |
| amendment, assignment, continuation, correction, termination, etc.         |                          |  |
| \$12.00 plus \$2.00 for each name indexed + \$2.00 for each name indexed = |                          |  |
| \$12.00 plus \$4.00 for each name indexed                                  |                          |  |
| Termination (not relating to real estate)                                  | \$12.00                  |  |
| Search   | \$20.00                  |  |
| Copy (relating to UCC Searches)  | \$1.00 + \$1.00 = \$2.00 |  |
| Limited Search (of one UCC document)                                       | \$5.00                   |  |

LIENS & BONDS

|  |                           |
|--|---------------------------|
| Bond – Motor Vehicle Financial Responsibility Sec. 4509.60 | \$5.00 + \$5.00 = \$10.00 |
| Bureau Workers Compensation Lien Sec. 4123.76, .78         |                           |
| No Fee for liens, releases, certificates of premium due    |                           |
| Unemployment Compensation Lien Sec. 4141.23                | No Fee                    |
| Notice of Payment Sec. 4141.12(D) \$2.00 + \$2.00 = \$4.00 |                           |

| FEDERAL   |        |
|---|--------|
| Sec. 317.09                                     |        |
| Abstract of Judgement (Federal Court)           | \$5.00 |
| Federal Tax Lien (IRS)                          | \$5.00 |
| Federal Estate Tax Lien                         | \$5.00 |
| Refiling, Correction, Other                     |        |
| Release of Abstract of Judgment (Federal Court) | \$3.00 |
| Release of Federal Liens                        | \$3.00 |

| OTHER   |                          |
|---|--------------------------|
| Medical Assistance Notice of Payment Sec. 5164.56 | \$1.00 + \$1.00 = \$2.00 |
| Supersedeas Bond Sec. 2505.13                     | \$0.50 + \$0.50 = \$1.00 |

| NO FEE FOR THE FOLLOWING DOCUMENTS:           |                          |  |
|---|--------------------------|--|
| Corrupt Activities Lien Notice/Termination of | Sec. 2923.36(A)          |  |
| County Home Lien Certificate                  | Sec. 5155.261            |  |
| Environmental Protection Agency Lien          | Sec. 3752.112(B)         |  |
| Industrial Commission Affidavit/Release       | Sec. 4123.76             |  |
| Land Reutilization Corporation, county        | Sec. 317.32              |  |
| Medicaid Fraud Lien                           | Sec. 2933.75             |  |
| Medical Assistance Lien                       | Sec. 5164.56             |  |
| Military Discharge                            | Sec. 317.24              |  |
| Military Power of Attorney                    | Sec. 317.322             |  |
| Personal Property Tax Lien                    | Sec. 5719.04             |  |
| Reclamation of Lands, Coal Mines              | Sec. 1513.33, .37        |  |
| Recognizance Bond (and Release of)            | Sec. 2937.25, .26, .27   |  |
| Tangible & Intangible Tax Lien (Delinquency)  | Sec. 5719.04             |  |
| Veteran Grave Summary                         | Sec. 317.25              |  |
| Release, Partial Release, Discharge of:       |                          |  |
| Franchise Tax Lien                            | \$2.00 + \$2.00 = \$4.00 |  |
| Medical Assistance Lien                       | \$1.00 + \$1.00 = \$2.00 |  |
| Personal Property Tax Lien                    | \$2.00 + \$2.00 = \$4.00 |  |
| Tangible & Intangible Tax Lien                | \$2.00 + \$2.00 = \$4.00 |  |

COPIES – FACSIMILE TRANSMISSIONS

|   |                          |
|---|--------------------------|
| Photocopy, per page Sec. 317.32(G)                              | \$1.00 + \$1.00 = \$2.00 |
| Plat Copy, per page   | \$1.00 + \$1.00 = \$2.00 |
| Copy, Certified Sec. 317.32(B)                                  |                          |
| \$1.00 per pg. & .50 per seal + \$1.00 per pg. & .50 per seal = |                          |
| \$2.00 per page & \$1.00 per seal                               |                          |
| Plat Copy, Certified Sec. 317.32                                |                          |
| .02 per sq. in., min. \$2.00 + .02 per sq. in., min. \$2.00     |                          |
| Facsimile Transmission, per page Sec. 317.32 (H)                |                          |
| Local and toll-free \$1.00 + \$1.00 = \$2.00                    |                          |
| Long Distance \$2.00 + \$2.00 = \$4.00                          |                          |
| Electronic Transmission, per page Sec. 317.32(H)                | \$1.00 + \$1.00 = \$2.00 |

STANDARDIZATION FEES

|   |                             |
|---|-----------------------------|
| Sec. 317.114  |                             |
| For documents that do not conform to the requirements | \$10.00 + \$10.00 = \$20.00 |

TORRENS SYSTEM – REGISTERED LAND

|   |                             |
|---|-----------------------------|
| Sec. 5310.15  |                             |
| Original Registration of Title                                  |                             |
| Issuing Duplicate Certificate of Title                          | \$30.00 + \$30.00 = \$60.00 |
| Transfer, Duplicate Certificate of Title                        |                             |
| \$30.00 + \$30.00 = \$60.00 (1 <sup>st</sup> parcel)            |                             |
| \$2.00 + \$2.00 = \$4.00 each additional parcel                 |                             |
| Mortgage or Lease   | \$10.00 + \$10.00 = \$20.00 |
| Release, Assignment, Waiver of Priority, Lien Charge or Demand  |                             |
| \$5.00 + \$5.00 = \$10.00                                       |                             |
| Cancellation, Change of Address, Notice of Dower, Pending Suit, |                             |
| Judgment, Lien, Attachment, Execution or Levy                   |                             |
| for each parcel \$5.00 + \$5.00 = \$10.00                       |                             |
| Taxes, Special Assessments                                      |                             |
| for each parcel \$10.00 + \$10.00 = \$20.00                     |                             |
| Continuing Duplicate Certificate                                | \$5.00 + \$5.00 = \$10.00   |
| Certified Copy of any Certificate                               | \$15.00 + \$15.00 = \$30.00 |

For others, same fees allowed for like documents; for subpoenas, notices  
& swearing witnesses, fees as for clerk.

REVISED OCTOBER 24, 2024

Fees in general; See ORC Sec. 317.32, 317.36 A table of fees is to be posted in the Recorder's Office. Sec. 2335.30 Recorder shall collect fees prescribed by law and shall give an official receipt. Sec. 325.28

Fees are not to be remitted nor collected other than prescribed. Sec. 325.36 Fees are to be endorsed on instrument. Sec. 317.26 Itemized bill must be furnished if demanded. Sec. 2335.32

There shall be no reduction, abatement or remission of fees, costs. Sec. 325.32 The Recorder shall collect no fees from the county. Sec. 325.31(C) Recorder shall pay into the general fund all fees collected. Sec. 325.31

Accounts are to be kept of fees charged and collected; accounts belong to county and are to be open to inspection. Sec. 325.30 Fees, costs, percentages, etc., are to be for use of county. Sec. 325.27

This fee schedule was formulated by the Ohio Recorders' Association to be posted in the offices for County Recorders for general information and use. For specific information about documents, the fee to be charged, and/or  
revision of fees, consult the Ohio Revised Code.